



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

SPECIAL INSPECTION REGISTRATION PROGRAM

Seismic Resistance Special Inspector Registration

The seismic force resisting system may be constructed with masonry, concrete, structural steel, structural wood, cold formed steel and other materials. The Seismic Resistance Special Inspector Registration category will satisfy the special inspection requirements in the International Building Code (IBC) Section 1707. This category may have various endorsements to be addressed throughout the development process. The first endorsement will be titled Proprietary Anchor Inspector.

The Proprietary Anchor Inspector may be a) a WABO registered Special Inspector in any category excluding Concrete Placement and meet the requirements of 2.1 or b) an entry level inspector meeting the requirements of 2.2. Inspectors who obtain this endorsement are required to work under the supervision of a WABO registered Special Inspection Agency.

Proprietary Anchors include drilled anchors, connectors or hangers in concrete and masonry, or anchors and hangers attached to steel, cold formed steel or wood as specified in the approved construction documents to support architectural and structural components or mechanical or electrical equipment.

Proprietary Anchor Inspector Classification

1. RESPONSIBILITIES AND DUTIES

Conduct proprietary anchor inspection in accordance with the applicable evaluation report from a Nationally recognized Evaluation Agency (ie. National Evaluation Service, ICC Evaluation Service, etc).

Duties include:

Review the evaluation report on the proprietary anchors and become versed on the installation and inspection requirements. Verify that the anchors are as specified, and that the manufacturer's identification for the anchors used conforms to the approved permit documents and evaluation report. Verify that the minimum embedment depth of the anchors conforms to the approved permit documents. Verify that the installation of the anchors conforms to the approved permit documents, manufacturer's installation instructions, and evaluation reports. Verify the expiration dates of products (i.e. epoxy). Record the evaluation report number and the name of the product on the inspection report.

2. QUALIFICATIONS

2.1 A registered WABO/OBOA Special Inspector in any category excluding Concrete Placement employed and sponsored by a WABO Special Inspection registered agency and has demonstrated competence to inspect proprietary anchor systems.

2.1.2 Successful completion of an 8 hour Proprietary Anchor class. The Instructor and curriculum shall be submitted and pre-approved by the WABO SIRP Board.

2.2 An entry level Inspector employed and sponsored by a WABO Special Inspection registered agency and has demonstrated competence to inspect proprietary anchor systems; and

2.2.1.1 Successful completion of twenty (20) hours of documented field experience inspecting mechanical and adhesive anchors into concrete/masonry working under direct supervision of a WABO Special Inspector trained in the inspection of proprietary anchors.

- 2.2.2 Successful completion of an 8 hr Proprietary Anchor class. The Instructor and curriculum shall be approved by WABO.
- 2.2.3 A minimum of four (4) hours of Plan Reading training. The Instructor and curriculum shall be approved by WABO.

3. REGISTRATION PROCEDURE

- 3.1 To be registered as a PROPRIETARY ANCHOR INSPECTOR, individuals must follow the registration procedures outlined in Section 8 of WABO Standard 1701. With successful completion of the criteria listed above, no interview will be required.
- 3.2 Certificate indicating successful completion of Proprietary Anchor Class.
- 3.3 Entry level Inspectors must also submit documentation of Plan Reading Training and 20 hours of field experience.

4. REGISTRATION ISSUANCE AND RENEWAL

- 4.1 Inspector certificates of registration are issued for a one year period and continue to be valid as long as they are renewed annually.
- 4.2 WABO will assign the registration expiration date.
- 4.3 Failure to renew an inspector certificate prior to certificate expiration date may result in loss of the certificate.

5. REGISTRATION EXPIRATION AND REINSTATEMENT

- 5.1 An individual's registration that has not been renewed annually prior to a prescribed expiration date may be deemed expired and may be reinstated in accordance with the following guidelines:
 - 5.1.1 an application is submitted on a prescribed "Reinstatement Registrant" form; and
 - 5.1.2 an application is accompanied by the prescribed application fee; and
 - 5.1.3 an application and prescribed fee are received in the WABO office within 60 calendar days after the expiration of a Certificate; and
 - 5.1.4 an application must include an acceptable explanation(s) of why the expired card was not renewed in a timely manner during the normal renewal process; and
 - 5.1.5 an application will not be accepted from an inspector who has had a registration suspended or withdrawn.

6. REGISTRATION "VESTING"

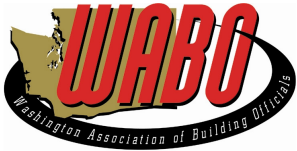
- 6.1 Once an individual's registration fee has been paid for a year, whether the individual is with a "Pending" or "Registered" agency, the individual's eligibility for registration will be vested until the individual's registration expires or there is a reason to revoke said registration.

7. REGISTRATION CARD

- 7.1 Individuals holding a Certificate of Registration card should note that it states on their card that "the card is the property of WABO." The card is provided to serve as identification, if such is requested on a job site. The card is to be kept in the possession of the individual.

8. REGISTRATION REVOCATION

- 8.1 Cause(s) for revocation of a registration or certification shall be determined by the WABO SIRP board. One such cause is misrepresentation of an individual's registration or certification in the SIRP e.g. using a card when the individual is not in the employ of a registered agency; using another registrant's card; inspecting types of work without valid certification, et al.



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

SPECIAL INSPECTION REGISTRATION PROGRAM

**SEISMIC RESISTANCE SPECIAL INSPECTOR
APPLICATION FORM**

DIRECTIONS: PLEASE ANSWER THE QUESTIONS THOROUGHLY. TYPE OR PRINT ALL RESPONSES. SUBMIT A SEPARATE APPLICATION FORM FOR EACH INSPECTOR APPLIED FOR.

MAIL THE **ORIGINAL** COMPLETE APPLICATION, LETTER OF RECOMMENDATION, AND APPLICANT QUALIFICATION DOCUMENTATION ALONG WITH THE APPROPRIATE APPLICATION FEE TO:

**WABO
PO BOX 7310
OLYMPIA, WA 98507-7310.**

APPLICATION FEE: \$150.00

MAKE CHECKS PAYABLE TO WABO

1. Applicant Information

1.1 Applicant Name: _____
(last) (first) (M.I.)

1.2 Home Address: _____

(City, State and Zip Code)

Home Phone No. (_____) _____ E-Mail _____

1.3 Are you 18 years of age or older? _____ (Yes) _____ (No)

1.4 Have you ever been convicted of a felony? _____ (Yes) _____ (No)
(Note: A conviction will not necessarily bar you from registration.)

1.5 Agency Employer Name: _____

Agency Location: _____ Agency Phone No. (_____) _____

1.6 Please specify which endorsement you are applying for: Proprietary Anchor _____

2. Information Accuracy Certification and Inquiry Consent

I certify that all statements, answers and information given as part of this application process are accurate to the best of my knowledge. I understand that giving false and/or misleading information may be cause for rejection of this application or revocation of subsequent registration as a special inspector.

I consent and authorize representatives of the Washington Association of Building Officials to request any information concerning my previous employment, education, military service or other information pertinent to this application.

(Signature of Applicant)

(Date)

3. Qualification Documentation for Seismic Resistance Special Inspector Applicants

In addition to the **Seismic Resistance Special Inspector Application Form**, submit the following qualification documentation:

2.1 Letter of Recommendation

Letter should be from an official with a registered WABO Special Inspection Agency; and

2.2 Other Certificates, Registrations or Licenses

A legible photo copy of other unexpired certifications, registrations and licenses the applicant believes to be pertinent to the application; (i.e. apprenticeship program completion documentation, certification certificates, registration certificates, degree, diplomas, etc.); and

2.3 Fees

Payment of prescribed application fee(s).